



Estd: 1944

## Banwarilal Bhalotia College

Affiliated to **KAZI NAZRUL UNIVERSITY**, Asansol  
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### Notice: IQAC Virtual Meeting

All the IQAC members are hereby informed that a virtual meeting of the IQAC is scheduled to be held on 05.05.2020 at 3-00 pm on Google Meet. All are requested to kindly make it convenient to attend the meeting.

#### Agenda:

1. Confirmation of the proceedings of the previous meeting on 12/02/2020.
2. Discussion on the rationalization of the intake capacity.
3. Discussion on the initiatives taken and future plan in the present pandemic situation.
4. Discussion on the organization of e-conference
5. Discussion on the introduction of new Add on Courses.
6. Discussion on the purchase of new books.
7. Discussion regarding term-end examinations.
8. Miscellaneous

Coordinator, IQAC  
B. B. College, Asansol  
Internal Quality Assurance Cell  
(IQAC)  
B. B. College, Asansol

Principal  
B. B. College, Asansol  
DR. AMITAVA BASU  
Principal, B. B. College  
Ushagram, Asansol, P. Bardhamar  
West Bengal - 713303

## Minutes of the Meeting

Meeting No. 8

Venue: Virtual Meeting on Google Meet

Date: 05/05/2020

Time: 3-00pm

The meeting started with Dr Amitava Basu, Principal in the Chair.

1. As reference to the agendum 1, the Coordinator read out the proceedings of the last meeting held on 12/02/2020 and hence resolved to be confirmed.
2. As reference to the agendum 2, the Principal reported that the Kazi Nazrul University has considered our appeal for rationalizing the student intake capacity and sanctioned the intake capacity from the coming session modified according as the demand ratio.
3. As reference to the agendum 3, the Meeting discussed about the progress through online teaching in the present pandemic situation. Principal reported that the College Web Monitoring Committee on his suggestion has done a great job in the present situation. He reported that as a special measure in the pandemic situation this Committee has created a separate folder in the college web site, where a huge number of study materials and links of video tutorials have been uploaded for students. The meeting also discussed about the online class teaching provided by the teachers and resolved that a virtual meeting with the Heads of the Departments would be arranged seeking about the progress of the curriculum.
4. As reference to the agendum 4, the Meeting discussed about the possibility of organizing an international conference fully in online mode on 13<sup>th</sup> - 14<sup>th</sup> June 2020. It was resolved that the Web Monitoring Committee be approached immediately to take the necessary steps in this regard.
5. As reference to the agendum 5, the Meeting discussed about the proposal submitted by different departments introducing new Add on Courses. The coordinator reported that each of the Botany Department, Zoology Department and Chemistry Department has suggested 5 new courses. It is resolved that these suggestions would be communicated to the Governing Body through the Principal for necessary verification and approval of those proposals.
6. As reference to the agendum 6, the Meeting discussed and resolved that sufficient new book should be purchased for facilitating the book lending facility to the students in a more efficient way. It is further resolved that purchasing of new books would be encouraged to increase the number of book title.
7. As reference to the agendum 7, it was resolved that in the prevailing exceptional circumstances concerning the pandemic, the college will await instructions from the UGC, the Government and the University regarding term-end examinations.

As there was no other issue to be discussed, the meeting ended with a vote of thanks to the Chair.



Coordinator, IQAC

B. B. College, Asansol  
Convener

Internal Quality Assurance Cell  
(IQAC)

B. B. College, Asansol



Principal

B. B. College, Asansol

DR. AMITAVA BASU

Principal, B. B. College  
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