



# Banwarilal Bhalotia College

Affiliated to **KAZI NAZRUL UNIVERSITY**, Asansol  
(GOVT. SPONSORED **U G & P G** College)  
ASANSOL – 713303, WEST BENGAL  
(INDIA)

Dr Amitava Basu, M Com, Ph D  
Principal

## SATTEMENT FOR THE EXISTANCE OF THE SECTION WISE SANCTIONED POST IN DIFFERENT DEPARTMENTS OF BANWARILAL BHALOTIA COLLEGE, ASANSOL FOR THE SESSION 2015-2016

SL	DEPARTMENT	SECTION				TOTAL
		MORNING	DAY	EVENING	HINDI	
1	BOTANY	1	5		03	09
2	CHEMISTRY	4	7			11
3	ECONOMICS		4			04
4	MATHEMATICS		5		03	08
5	PHYSICS	3	7+2			12
6	ZOOLOGY	1	6			07
7	ELECTRONICS		1			01
8	STATISTICS		1			01
9	COMMERCE			6	03	09
10	BENGALI		04			04
11	ENGLISH		05			05
12	HINDI		01			01
13	SANSKRIT		02			02
14	URDU		01			01
15	PHILOSOPHY		02			02
16	GEOGRAPHY		01		03	04
17	POLITICAL SCIENCE		04		03	07
18	HISTORY		03		03	06
19	LIBRARIAN	02	02	01		05
Total No of Sanctioned posts						94+5



*ABasu*  
(Dr Amitava Basu)  
Principal,  
B.B. College Asansol  
Asansol, Paschim Bardhaman  
West Bengal - 713303

No. 1132-Edn(CS)  
CS-4C-69/69

Dated Calcutta, the 16th  
November, 1970.

From: Shri J.C. Sengupta, I.A.S.,  
Secretary to the Govt. of West Bengal.

Sub: Approval of posts of lecturers in non-Govt.  
affiliated (including sponsored) Colleges.

It was stipulated in Government Order No.1080-Edn(CS) dated the 28th October, 1970 by which the integrated scale of pay was introduced, that financial assistance on the terms contained in that Government Order and subsequent Govt. Orders on the subject, would be admissible to the colleges only in respect of posts which had already been approved by the Government. Pending the fixation of the norm of workload for college teachers, the Governor was pleased to declare in G.O. No.1080-Edn(CS) dated the 28th October, 1970 that posts created in affiliated including sponsored colleges on or after the 1st April, 1966 and existing on the 1st September, 1970, should be treated as approved without scrutiny for facilitation the release of financial assistance to the colleges concerned.

The Governor is now pleased to direct that posts created in affiliated and sponsored colleges prior to 1st April, 1966, which are awaiting the approval of the Government should also be deemed to be approved without scrutiny.

The Government, however, reserves its right to scrutinise the admissibility of posts that may have to be created in affiliated including sponsored colleges in future. No additional posts in any such college should be created without the prior approval of the Government.

This orders issues with the concurrence of the Finance Department vide their U.O. No.B.VI/4022 dated the 16th Nov.1970.

The Accountant General, West Bengal, is being informed.

Sd/- J.C. Sengupta  
Secretary.

No. 1132/3(2)-Edn(CS)

Dated Calcutta, the 16th Nov.1970

Copy forwarded to the Deputy Director of Public Instruction (P.S.), West Bengal for information.

Sd/- P.C. Mukherji  
Deputy Secretary.

No. 1161(213)UCC,  
4C-6 UCC/69

Dated Calcutta, the 5th January '71

Copy forwarded to the Principal, Trivenidevi Bhalotia College, P.O. Raniganj, Dist. Burdwan, for information and necessary action.

ATTESTED  
Sd/- Illegible

Sd/- Illegible  
Deputy Director of Public Instruction  
West Bengal.

Principal  
Trivenidevi Bhalotia College,  
Raniganj.



*[Handwritten Signature]*  
Banwarilal Bhalotia College, Asansol.

Government of West Bengal  
Education Department  
C. S. Branch.

File  
h/2972

No. 924-Edn.(CS).  
42-19/71.

Dated Calcutta, the 10th May, 1972.

From :- Shri B. K. Jha, W.B.C.S.,  
Assistant Secretary to the Govt. of West Bengal.

To :- The Director of Public Instruction, West Bengal.

Sub :- Banwarilal Bhalotia College - Asansol - sanction  
of teaching staffs in the -

Ref :- His letter No. 1864-C. dated the 3rd November, 1971.

The undersigned is directed by order of the Governor to say that the Governor has been pleased to approve the creation of the following posts of Lecturers in the Banwarilal Bhalotia College, Asansol in the usual scale of pay with effect from the academic session noted against each any subsequent date on which the respective posts are filled up :-

PHYSICS

- (a) 7th post of Lecturer with effect from 1970-71.
- (b) 8th post of Lecturer with effect from 1971-72.

ZOOLOGY

- (a) 5th post of Lecturer with effect from 1970-71.
- (b) 6th post of Lecturer with effect from 1971-72.

BENGALI

- (a) 4th post of Lecturer with effect from 1971-72.

BOTANY

- (a) 3rd post of Lecturer with effect from 1970-71.

This order issues with the concurrence of Finance department vide their U.O. AVIL/726 dated the 22nd April, 1972.

SSanyal/15.5.

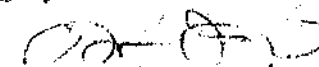
No. 924/1(3)-Edn.(CS).

Sd/- B. K. Jha.  
Assistant Secretary.

Copy forwarded for information and necessary action to the-

- 1. Deputy Director of Public Instruction (HCC), West Bengal,
- 2. Deputy Director of Public Instruction (P&S), West Bengal,
- 3. Principal, Banwarilal Bhalotia College, Asansol.

Calcutta,

  
Assistant Secretary.

Government of West Bengal  
Education Department  
C. S. Branch.

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No. 2387/Jan(CS).  
48-49/71.

Dated Calcutta, the 18th September, 1972.

From : Shri B.K. Jha, M.B.C.S.,  
Assistant Secretary to the Govt. of West Bengal.

To : The Director of Public Instruction, West Bengal.

Sub : Banwarilal Ghoshia College - Asansol -  
sanction of teaching posts in the -

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Ref : His letter No. 1999-C, dated 24.7.72 and  
1998-C, dated 24.7.72.

\*\*\*\*\*

The undersigned is directed by order of the Governor to say  
that the Government has been pleased to approve the marginally noted

(A) TEACHING POSTS

1. Post of Lecturer in Hindi
2. Post of Lecturer in Bengali
3. Post of Lecturer in Chemistry.

(B) TEACHING POSTS

1. Post of Lecturer in Biology
2. Post of Lecturer in
3. Post of Lecturer in

posts of lecturers in the  
Banwarilal Ghoshia College,  
Asansol, both for Evening and  
Day Section of the college  
in the usual scale of pay with  
effect from 1971-72 session or

the date of filling up of the posts whichever is later.

This order is in accordance with the sanction of the Finance Department  
No. 411/1972, dated the 14th September, 1972.

29/9/1972.

Ed/- B.K. Jha  
Assistant Secretary.

No. 2387/Jan(CS).Jan(CS).

Copy forwarded for information and necessary action to the :-

1. Dy. Director of Public Instruction (DCC), West Bengal.
2. Dy. Director of Public Instruction (DAS), West Bengal.
3. Principal, Banwarilal Ghoshia College, Asansol.

Calcutta,  
The 18th September, 1972.

*[Signature]*  
Assistant Secretary.

Government of West Bengal  
Education Department.  
C.S.Branch.

No. 935-Edr(CS)  
4E-49/71 Pt.

Dated, Calcutta the 3rd June, 1976

From:- Shri D.L.Guha,  
Deputy Secretary to the Govt. of West Bengal.

To : The Director of Public Instruction, West Bengal.

Sub : Banwarilal Bhalotia College, Burdwan,  
Sanction of teaching posts in the ---

Ref : Letter no.1122-C dated 25.2.76.

The undersigned is directed, by order of the Governor, to say that the Governor has been pleased to approve the creation of 4th Post of Lecturer in the Department of Botany in the Banwarilal Bhalotia College, Burdwan in the usual scale of pay with effect from 1975-76 session.

Pending constitution of the University and College Service Commission/Selection Committee by Government, the college authorities may fill up the above post for a period not exceeding 6 months provided the candidate to be appointed satisfies the qualification prescribed in connection with introduction of new University Grants Commission Scales of Pay.

Sd/- D.L.Guha  
Deputy Secretary.

No. 4344-c

dated, the 8/12/1976

Copy forwarded to :-

Principal, Banwarilal Bhalotia College, F.O. Asansol  
Dist. Burdwan for information.

*[Signature]*  
for Director of Public Instruction,  
West Bengal.

*[Handwritten initials]*

7/12/76

File  
h  
24/10/76  
Government of West Bengal  
Education Department  
C. S. Branch

Dated Calcutta, the 25th Oct., 76

No. 1726-Edn (CS)  
4H-71/76

From : Shri D. L. Guha,  
Deputy Secretary to the Govt. of West Bengal.  
To : The Director of Public Instruction, West Bengal.  
Sub : Banwarilal Bhalotia College, Burdwan -  
sanction of teaching post in the -  
Ref : His letter No. 2949-C dt. 26.6.76.

The undersigned is directed, by order of the Governor, to say that the Governor has been pleased to approve the creation of the 9th post of Lecturer in Physics in the Banwarilal Bhalotia College, Burdwan in the usual scale of pay with effect from 1976-77 session or from the date of filling up of the post, whichever is later.

The above post has been created in lieu of the existing post of Demonstrator, in the above college the incumbent of which retired

sd/- D. L. Guha  
Deputy Secretary.

rd/- 28.10.76

No. 1726/1(2)-Edn (CS)

Copy forwarded, for information and necessary action, to the

- 1) Dy. Director of Public Instruction (NGC) West Bengal ;
- 2) Principal, Banwarilal Bhalotia College, Burdwan.

Calcutta,  
The 25th Oct., 76

*[Signature]*  
Assistant Secretary.





Received on  
22.12.79

# The West Bengal College Service Commission

147A, RASH BEHARI AVENUE

CALCUTTA-700 029.

Ref. 279/Reg./80 Date 29th January, 1980.

From : Dr. R.N. Bhattacharya,  
Chairman.

To : The Principal,  
Banwarilal Bhaletia College, Asansol,  
P.O. Asansol-3, District - Burdwan.

Subject : Regularisation of selection (of persons  
appointed on ad-hoc/temporary basis)  
.....

Reference : Your letter No. 232/79-80 dt. 16.12.79.  
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Sir,

In reply to your letter under reference the Commission after examination of the papers submitted by you decides as follows in each individual case :-

- 1) Shri Tapan Kumar Das, ... The Commission approves of the  
Lecturer in Botany selection.
- 2) Shri Manas Kumar Chakra- ... " " "  
borty, Lecturer in Botany,
- 3) Shri Jagabandhu Nandi, ... " " "  
Lecturer in Zoology.
- 4) Shri Prasanta Kumar Desarkar, ... " " "  
Lecturer in Mathematics.
- 5) Shri Ramesh Kumar Mukherjee, ... For further consideration  
Lecturer in English of the case, a certified  
statement of date of birth  
of the candidate may be  
sent to this office.
- 6) Shri Tapan Kr. Pal, ... - Do -  
Lecturer in Bengali.
- 7) Shri Asim Krishna Datta, ... The candidate does not  
Lecturer in Bengali. possess the requisite  
qualifications. As such,  
the Commission is not in a  
position to approve of the  
Selection.

Yours faithfully,

*R. N. Bhattacharya*  
Chairman

30/6/1972

Handwritten text, possibly a name or title, mostly illegible due to noise.





Government of West Bengal,  
Higher Education Department.,  
C.S.Branch,  
Bikash Bhawan, Salt Lake, Kolkata -91.

Date : 24.09.2004.

No. 862 -Edn (CS)  
6A -B/99.

From : J.K.Mitra,  
Deputy Secretary to the  
Government of West Bengal.

To : The Director of Public Instruction, W.B.  
Bikash Bhawan, Salt Lake, Kol - 91.

Sub : Post-Graduate Course in Physics in Banwarilal Bhalotia  
College, Asansol.

S i r,

I am directed to refer to the request of the College  
Authorities for grant of recognition of the Post -Graduate  
Course in Physics in the B.B.College, Asansol upon receipt  
of affiliation of the University of Burdwan granted in that  
behalf with effect from the Session 2002-04 vide the University  
No.IC/Affln/B/3/249, dated 03:09.02 (copy enclosed ).

The matter has been under consideration of this Depart-  
ment for sometime past including the allied issue of providing  
requisite teaching staff as well as other support personnel.  
The subject being laboratory-based.

Now considering all aspects of matter, I am directed by  
the order of the Governor to say that approval is hereby granted  
to the authorities of Banwarilal Bhalotia College, Asansol to  
conduct the Post -Graduate Course in Physics under the University  
of Burdwan with effect from the session 2002 - 2004 following  
directives /statutes /guidelines received from the University  
as well as this Department from time to time.

Further, I am directed by the Governor to say that the  
Governor has been pleased to allow the College Authorities to  
retain and fill up the vacant 8th & 9th posts in the Physics  
Department of the College u/s 3 of West Bengal Colleges (payment  
of salaries )Act 1978 in order to cope with the additional work-  
load arising out of the introduction of the said Post Graduate  
course in the College in relaxation of the said Post Graduate  
dated Kolkata the 27th August, 2001.

Yours faithfully,

sd/-  
Deputy Secretary

Dt. 16/11/04

No. 1422 - C

Copy forwarded to the Principal, B.B. college,  
P.O. Asansol, Dist -Burdwan for information  
and necessary action.



Asansol - 713303  
Constituent College of the B.U.  
Accredited 'A' by NAAC

For Director of Public Instruction, W.B.

Attested

Banwarilal Bhalotia College  
Asansol - 713303

Government of West Bengal  
Higher Education Department  
C.S. Branch  
Bikash Bhawan, Salt Lake, Kolkata-700091

Received  
on 03.01.2011  
W  
03.01.2011  
Director  
University of Burdwan  
Name of College  
Assessment No. 13863

No.182-Edn(CS)

20.03.2009

From : The OSD & Ex-officio Deputy Secretary to the Government of West Bengal.

To : The Director of Public Instructions, West Bengal

Sub : Creation of teaching posts in various subjects at degree/post-graduate level in different Non-Govt. College under University of Burdwan.

Ref : His notes dated 19.01.2009.

In continuation of this Deptt.'s G.O.No.520-Edn(CS) dated 28.05.2007 the undersigned is directed by order of the Governor to say that the Governor has been pleased to accord sanction to the creation of the teaching posts in various subjects at the degree/post-graduate level in the following non-govt. colleges under University of Burdwan in the usual Scale of Pay and allowances w.c.f. the date of filling up of the same but not earlier than the date of issue of this order:-

Sl. No.	Names & Addresses of the College	Subjects	No. of the teaching posts
1.	Balarampur College, P.O. Rangadih, Dist: Purulia Pin: 723143	(i) Botany (ii) Zoology (iii) Geography (iv) Philosophy (v) Political Science	(i) 1(One) (ii) 1(One) (iii) 1(One) (iv) 1(One) (v) 1(One)
2.	Birbhum Mahavidyalaya, P.O. Suri, Dist: Birbhum, Pin: 731101	(i) Sociology (ii) Sanskrit	(i) 1(One) (ii) 1(One)
3.	Bidhan Chandra College P.O. Asansol, Dist: Burdwan, Pin: 713304	(i) Botany	(i) 1(One)
4.	Banwarilal Bhaletia College, Ushagram, P.O. Asansole, Dist: Burdwan, Pin: 713303	(i) Geography (ii) Statistics (iii) Urdu	(i) 1(One) (ii) 1(One) (iii) 1(One)

....p/2..

M. Chatterjee

16.	Notaji Mahavidyalaya, P.O. Arambag, Dist: Hooghly, Pin: 712601	(ii) Santhali (iii) Electronics	(ii) 1(One) (iii) 1(One)
17.	Notaji Subhas Asram Mahavidyalaya, P.O. Suisa, Dist: Purulia, Pin: 723212	(i) History	(i) 1(One)
18.	Onda Thana Mahavidyalaya P.O. Murkata, Dist: Bankura.	(i) Geography (ii) Sanskrit	(i) 1(One) (ii) 1(One)
19.	Panchmura Mahavidyalaya, P.O. Panchmura, Dist: Bankura, Pin: 722156	(i) Geography	(i) 1(One)
20.	Panchkot Mahavidyalaya, Sarbari More, P.O. Nituria, Dist: Purulia, Pin: 723121	(i) Sanskrit (ii) Santhali	(i) 1(One) (ii) 1(One)
21.	Raja Rammohan Roy Mahavidyalaya, P.O. Mangulpara, Radhanagar, Dist: Hooghly, Pin: 712485	(i) Computer Science (ii) Geography	(i) 1(One) (ii) 1(One)
22.	Ramananda College P.O.: Bishrupur, Dist: Bankura, Pin: 722122	(i) Nutrition (ii) Physical Education	(i) 1(One) (ii) 1(One)
23.	Sonamukhi College, P.O. Sonamukhi Dist: Bankura, Pin: 722207	(i) Geography	(i) 1(One)
24.	Sarat Centenary College P.O. Dhaniakhali, Dist: Hooghly, Pin: 712302	(i) Physical Education	(i) 1(One)
25.	Sailajananda Falgooni Smriti Mahavidyalaya, P.O. Khayrasole, Dist: Birbhum, Pin: 731125	(i) Sanskrit	(i) 1(One)
26.	Pandit Raghunath Murmu Smriti Mahavidyalaya, Vill: Baragari, P.O. Jamboni, Dist: Bankura, Pin: 722150	(i) Computer Science (ii) Physics	(i) 1(One) (ii) 1(One)
		Total ::	57(Fiftyseven)

M. U. 20/27

The teaching posts now sanctioned herein should be filled up with the recommendation of the West Bengal College Service Commission.

The charges involved will be met from the provision under the head "2202-General Education-03-University & Higher Education-104-Assistance to Non-Government Colleges & Institutes-Non-Plan-001-Assistance to Non-Government Colleges & Institutes(EH)-V-31-Grants-in-aid-01-Salary Grants" in the current year's State Budget (Code: 2202-03-104-NF-001-V-31-01).

This order is issued with the concurrence of Finance Deptt. vide their U.O.No.857 Group-'P'(Service) dated 06.03.2007.

All concerned are being informed accordingly.

OSD & Ex-officio Deputy Secretary

No.182/1(9)-Edn(CS)., dt.30.03.2009

Copy forwarded for information and necessary action to the :-

1. Joint Accountant General(A&E), West Bengal, Treasury Bldgs., Kolkata-1.
2. Finance Department of this Government.
3. Registrar, University of Burdwan, Rajbati, Burdwan, Pin: 713104.
4. Secretary, West Bengal College Service Commission, 6, Bhabani Dutta Lane, Kolkata-700073.
5. Member-Secretary, The West Bengal State Council of Higher Education, 147A, Rashbehari Avenue, Kolkata-700029.
- ✓ 6. Principal/Teacher-in-charge, Deshabandhu Mahavidyalaya, P.O. Chittaranjan, Burdwan (71333)
7. Computer Cell of this Department.
8. P.S. to the M.I.C., Higher Education Department.
9. Guard File.

*M. Chatterjee*  
OSD & Ex-officio Deputy Secretary

Government of West Bengal  
Higher Education Department  
C.S. Branch  
Bikash Bhavan, Salt Lake, Kolkata - 91.

No.733-Edn(CS)/4E-44/2013(Part-I). Dated, Kolkata, the 5<sup>th</sup> August, 2015.

From : Joint Secretary to the Govt. of West Bengal;  
To : The Director of Public Instruction, West Bengal.  
Sub : Creation of 18 (eighteen) teaching posts and filling up of 5 (five) existing non-teaching posts in Banwarilal Bhalotia College, Burdwan.

Sir,

With reference to your recommendation at nsp/3 dt.19.12.14 on the aforesaid subject, I am directed by the order of the Governor to say that the Governor is hereby pleased to approve the creation of 18 (eighteen) teaching posts and filling up of 5 (five) existing non-teaching posts in Banwarilal Bhalotia College, Burdwan.

The detail of the posts is as below :

(A) Creation of teaching posts:

Name of the posts	No. of Posts	Pay Band	Grade Pay
1. Assistant Professor in Geography (Hons)	3 (three)	Rs.15,600 - 39,100/-	Rs.6,000/-
2. Assistant Professor in Political Science (Hons)	3 (three)	Rs.15,600 - 39,100/-	Rs.6,000/-
3. Assistant Professor in History (Hons)	3 (three)	Rs.15,600 - 39,100/-	Rs.6,000/-
4. Assistant Professor in Mathematics (Hons)	3 (three)	Rs.15,600 - 39,100/-	Rs.6,000/-
5. Assistant Professor in Botany (Hons)	3 (three)	Rs.15,600 - 39,100/-	Rs.6,000/-
6. Assistant Professor in Accountancy (Hons)	3 (three)	Rs.15,600 - 39,100/-	Rs.6,000/-

(B) Filling up of existing vacant non-teaching posts :

Name of the posts	No. of Posts	Pay Band	Grade Pay
1. Clerk (L.D.)	2(two)	Rs.5,400 - 25,200/-	Rs.2,600/-
2. Laboratory Attendant (Botany)	2 (two)	Rs.4,900 - 16,200/-	Rs.1,700/-
3. Laboratory Attendant (zoology)	1 (one)	Rs.4,900 - 16,200/-	Rs.1,700/-

PTO



Ratna  
16/5



: 2 :

2. The non-teaching posts sanctioned herein shall be filled up subject to the strict observance of the recruitment procedures as stipulated in G.O. No.585-Edn(CS) dt.09.09.08 and 915-Edn(CS) dt.19.11.2007 and reservation policy as applicable from time to time. In case of filling up of existing posts the College Authority is expected to fill up the said vacancies within 6(six) months from the date of issuance of this G.O.

3. The Teaching posts sanctioned herein should be filled up with the recommendation of the West Bengal College Service Commission.

4. The Charges on account of payment of salary of the staff of the College will be met from the head of account "2202-General Education-03-University and Higher Education-104-Assistance to Non-Govt. Colleges and Institutes-NP-Non Plan-001-Assistance to Non Govt. Colleges and Institutes (EH)-V-31-Grants in aid-GENERAL-01-Salary Grants" in the current years State Budget.

5. This order is issued with the concurrence of the Finance Department vide their U.O.No. Gr. P2/2014-2015/2502 dt. 03.02.2015 and with the approval of Cabinet in its meeting held on 12.06.2015 through their U.O. No. Cab(D)-2259 dt.23.06.2015.

5. All concern is being informed accordingly.

Yours faithfully,

  
Joint Secretary.

No.733/1(12)-Edn(CS)/4E-44/2013(Part-I). Dated, Kolkata, the 5<sup>th</sup> August, 2015.  
Copy forwarded to the :

1. Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-01;
2. Finance Department of this Government;
3. Secretary, West Bengal College Service Commission, 6, Bhavani Dutta Lane, Kol-73;
4. Pay & Accounts Officer/Treasury Officer, \_\_\_\_\_;
5. Jt. Director of Public Instruction (UGC), West Bengal,
6. Jt. Director of Public Instruction(PPS), West Bengal.
7. Jt. Director of Public Instruction(NGC), West Bengal
8. Principal/Teacher in charge, Banwarilal Bhalotia College,  
Asansol, Burdwan, Pin-713 303;
9. Member Secretary, West Bengal State Council of Higher Education;
10. P.S. to Minister in Charge, Higher Education Department;
11. P.A. to Principal, Secretary, Higher Education Department;
12. Guard file.

  
Joint Secretary

7/8/15



Government of West Bengal  
Education Department  
C.S. Branch

No. X 451-Edn(CS)  
4E-97/81

Calcutta, the 30th March, 1982.

From : Shri S. Ghosh,  
Deputy Secy. to the Govt. of West Bengal

To : The Director of Public Instruction, West Bengal

Sub : Banwarilal Bhalotia College, Asansol - Approval of creation of additional non-teaching posts in the-

Ref : His letter No. 1253-C, dt. 6.8.81

The undersigned is directed, by order of the Governor, to say that in pursuance of the norm prescribed in G. No. 792-Edn(CS), dt. 17-4-78, the Governor is pleased to approve of the following non-teaching staff set up in the Banwarilal Bhalotia College, Asansol and also of the creation of and appointment to the additional non-teaching posts in the said college as shown under column 4 below in the usual scales of pay and allowances and other benefits as admissible:-

Name of posts	No. of posts admissible	No. of existing posts	No. of Addl. posts now approved	REMARKS
1	2	3	4	5
<b>DAY SHIFT GENERAL SECTION</b>				
1. Head Clerk	1	1		
2. Accountant	1	1	X	
3. Cashier	1	X	X	
4. Typist	1	1	1	
5. Clerk	3	2	X	
6. Clerk/Typist	1	X	1	
7. Bearer/Peon	5	0	1	
8. Darwar.	1	X	1	
9. Night Watchman	1	3	X	
10. Sweeper	2	2		2 excess posts
11. Mali	X	1	X	
12. Cleaner	X	1	X	1 excess post
13. Cleaner	X	1	X	1 excess post
<b>SCIENCE (PHYSICS)</b>				
14. Lab. Asstt.	1	1		
15. Lab. Attendant	4	4	X	
16. Instrument Keeper	1	X	X	
<b>(CHEMISTRY)</b>				
17. Lab. Asstt.	1	1		
18. Lab. Attendant	6	6	X	
19. Store Keeper	1	X	X	
<b>(BOTANY)</b>				
20. Lab. Asstt.	1	X	1	
21. Lab. Attendant	3	1	2	
22. Specimen Collector	3	X	3	
<b>ZOOLOGY</b>				
23. Lab. Asstt.	1	1		
24. Lab. Attendant	3	1	X	

Sr. C  
13-11-90

Contd....P/2

LIBRARY SECTION

25. Asstt. Librarian	1	1	x	
26. Library Asstt.	1	1	x	
27. Bearer (Literate)	1	x	1	
	3	2	1	
<b>TOTAL DAY</b>	<u>49</u>	<u>37 *</u>	<u>66 * including</u>	4 excess posts.

II. MORNING SHIFT GENERAL SECTION

1. Head Clerk	1	x	1	
2. Accountant/Clerk	1	x	1	
3. Cashier	1	x	1	
4. Clerk	1	x	1	
5. Clerk/Typist	3	x	1	
6. Bearer/Peon	1	x	1	
7. Durwan	1	x		
8. Sweeper				

SCIENCE SECTION (PHYSICS)

9. Lab. Asstt.	1	x	1	
10. Lab. Attendant	2	x	2	

CHEMISTRY

11. Lab. Asstt.	1	x	1	
12. Lab. Attendant	2	x	2	

(BOTANY)

13. Lab. Asstt.	1	x	1	
14. Lab. Attendant	1	x	1	
15. Specimen Collector	1	x	1	

(ZOOLOGY)

16. Lab. Asstt.	1	x	1	
17. Lab. Attendant	1	x	1	

LIBRARY SECTION

18. Librarian	1	x	1	
19. Asstt. Librarian	1	x	1	
Library Asstt.	1	x	1	
Bearer (Literate)	3	x	3	
<b>TOTAL (Morning shift)</b>	<u>27</u>	<u>x</u>	<u>27</u>	

III. EVENING (COMMERCE) GENERAL SECTION

1. Head Clerk	1	x	1	
2. Accountant /Clerk	1	x	1	
3. Cashier	1	x	1	
4. Clerk	1	x	1	
5. Clerk/Typist	3	x	3	
6. Bearer/Peon	1	x	1	
7. Durwan	1	1	x	
8. Night Watchman	1	x	1	
9. Sweeper				

LIBRARY SECTION

Asstt. Librarian	1	x	1	
	1	x	1	

Recruitment to all the additional non-teaching posts should be made in accordance with the recruitment rules of the college and Government circulars in this respect.

All part-time posts (non-teaching) should be abolished as soon as the whole-time posts now approved are filled up.

The posts of Mali & Cleaner are not admissible. These posts should be abolished forth with and the incumbents thereof may be absorbed in any two of the three posts of Bearer/Peon in the General Section of the Morning Shift, now approved, or, in any other new posts of similar category as may be suitable, with continuity of service.

The excess posts of Night Guard in the Day Shift should also be abolished and the incumbents thereof absorbed in the two posts of Durwan (one in the Morning and one in the Evening) now approved or in any other similar posts approved by Govt. for its Day/Morning/Evening Shift with continuity of service.

Out of total 56 posts now approved, there will be 52 posts to which fresh appointment can be made after absorbing incumbents of four excess/inadmissible posts. Of the 52 posts the college authorities may fill up twenty five posts in 1982-83 and the remaining twenty seven posts in 1983-84. The college may choose the twenty five posts for 1982-83 and approach Govt. for approval before making recruitment.

The Governor is further pleased to direct that the following posts now existing in the college should be re-designated in the following manner.

Existing posts

To be Re-Designated as

Head Clerk-cum-Cashier  
Cler-cum-Accountant  
Office attendant  
Night Guard  
Library Attendant

Head Clerk  
Accountant  
Bearer/Peon  
Night Watchman  
Bearer(Literate)

The charge for the creation of additional non-teaching posts will be met from the provision under the head "University and other Higher Education-Assistance to Non-Govt. Colleges-State Plan (Annual Plan & Sixth Plan)- Development of Non-Govt. Colleges" in the "277-Education (excluding sports and youth welfare) Budget.

No. 451/1(3)-Edn(CS)

Sd/-S.Ghosh  
Deputy Secretary

Copy forwarded, for information and necessary action to the:-  
Deputy Director of Public Instruction(NGC), West Bengal.  
Deputy Director of Public Instruction(PPS), W.Bengal  
Principal, Banwarilal Bhalotia College, P.O. Asantol, t. Burdwan.

Calcutta, the 30th March, 1982.

Sd/-Illegible,  
Assistant Secretary.

Certified to be a true copy