

**GUIDELINES FOR THE SESSION 2021-2022 FOR FILLING-OUT
ADMISSION FORM (HINDI SHIFT)**

**BANWARILAL BHALOTIA COLLEGE,
ASANSOL
ONLINE ADMISSION REGISTRATION FOR
THE SESSION 2021-2022**

THE ONLINE ADMISSION PROCESS FOR ALL SHIFTS/COURSES OF BANWARILAL BHALOTIA COLLEGE WILL BEGIN ON 2ND AUGUST, 2021. ALL THE INFORMATION AND NOTICES RELATED WITH COLLEGE ADMISSION FOR THE ACADEMIC SESSION 2021-22 WILL BE NOTIFIED ON THE COLLEGE WEBSITE.

<http://www.bbcollege.ac.in/> ASPIRING APPLICANTS MUST CHECK THE WEBSITE REGULARLY.

First, open college website: <http://www.bbcollege.ac.in> or directly type the address on GOOGLE or any search engine:

<http://www.bbcollegeonlineadmission.in>

Once you enter our site, you will find two links, one exclusively for Hindi Shift College:

<http://bbcollegeonlineadmission.in/hindi-shift/index.php>

In our Hindi Shift, six courses are available: **B.A. (Hons), B.A. (Programme), B.Sc. (Hons), B.Sc. (Programme), B.Com. (Hons), B.Com. (Programme).**

Under **B.A. (Hons)** course, two subjects are available: **Political Science (Hons) and History (Hons).**

Under **B.A. (Programme)** course three options are available: **B.A. Programme in Political Science, B.A. Programme in History, B.A. Programme in Hindi.**

Under **B.Sc. (Hons)** course three subjects are available: **Geography (Hons), Botany (Hons) and Mathematics (Hons).**

Under **B.Sc. (Programme)** course five subjects are available: **B.Sc. Programme in Physics, B.Sc. Programme in Mathematics, B.Sc. Programme in Chemistry, B.Sc. Programme in Botany and**

B.Sc. Programme in Zoology.

Under B.Com. (Hons): Accountancy (hons).

Under B.Com. (Programme): B.Com. Programme in Accountancy.

- One Student can apply for upto 3 honours subjects by submitting one form. *However, for getting admission in Programme (General) course, a separate form needs to be filled out.*
- Candidate willing to take admission in Programme (General) course will have to fill out separate form by selecting **Programme** under course option.
- If a candidate's name is not enlisted on our Honours merit list, he/she will not be eligible to get admission in Programme course, unless he/she has already filled out separate form for Programme course.

If you are applying for honours courses (B.A./B.Sc./B.Com.), proceed as under:

If you are applying for honours courses, you may choose subjects, in order of preference, in one form (that is, you may apply for three honours subjects at a time). When you select the honours subject, you will get two tables '**GE1(Generic Elective)**' & '**Preferred Language**'. Under '**GE1**' you'll find subjects, from which you have to choose one subject. For example, if you select History (Hons), then under **GE1** box two subjects, viz. Political Science, and Hindi will appear. You may choose any one out of these two subjects as your Generic Elective paper. In the '**Preferred Language**' box, two options will appear (**English** and **Hindi**). Select any one language as your compulsory language paper for the second semester.

If you are applying for Programme: (B.A. / B.Com.)

If you are applying for B.A Course, whenever you select any **Programme** (say, B.A Programme in History), two boxes will appear: **MIL1** and **Select one core paper**. Under **Select one core paper** option, you have to choose one subject. In **MIL1** box, two options will appear (**English** and **Hindi**). Select any one language that will be your compulsory language.

If you are applying for B.Sc Programme:

If you are applying for B.Sc Course, whenever you select any **Programme** (say

B.Sc Programme in Physics) two boxes will appear **Select one preferred language** and **Select two core papers**. Under **Select two core papers** option you have to choose two subjects amongst the subjects that appear.

From the **Select one preferred language** box, select any one language that will be your compulsory language.

2. After making selections as described above, fill out your complete personal information *as per application form*.

3. After completing personal information, you'll have to fill out '**Educational Qualification**'. Here, you'll choose or enter- Details of '**SSC Board/University (10th)**', '**SSC Registration Number (10th)**', '**SSC Passing Year (10th)**', '**HS Stream (10+2)**', '**HS Board/University (10+2)**', '**HS Passing Year(10+2)**', '**Subjects**' & '**Marks**' (NOTE : You must provide your highest score in one 'Language' and provide your highest scores in three 'Optional' subjects. **The detailed procedure for choosing your best scores has been described later**).

4. Fill out your **Permanent Address** and **Correspondence/Local Address** (If Local and Permanent Address are same then select '**Yes**' from drop down menu after filling 'Permanent Address').

5. Key in a *stable and active* '**Mobile number**' as all the important information will be sent to your mobile number for future correspondence. You must retain the given mobile number throughout the duration of your course.

6. Upload your '**Recent Photograph**' & '**Signature**'. (Note: Only fields marked with asterisks are mandatory). Tick the check box '**I agree to the Terms and Conditions**' and click on '**Submit**' button. After filling out the form, your Application number and Password will be sent to your Mobile number. After successful submission of form, take a print out of the form generated and proceed for payment of registration fees.

For receiving User-Id and Password, proceed as under

- After completion of form fill-up, upload your passport size photograph.
- Then submit the form
- Take a printout of your filled-out online admission
- ***However, for getting admission in Programme (General) course, a separate form needs to be filled out.***

- Merit list will be uploaded in scheduled time (for getting schedule of publication of merit lists, visit our website regularly)
- *If you face any difficulties, please contact us:*
Phone:0341-2274529,
E-mail- bbcollege1944@gmail.com

Merit list will be prepared in the following manner:

- ❖ Candidate has to choose the best of his/her language papers. (For example, if a student has two language papers with following marks: Hindi-72 & English-80, he/she has to put 82 in his/her **Language Marks** field. In case a student has only one language paper, say English, he/she must put the marks obtained in English in the **Language Marks** field.
- ❖ Candidate has to choose marks of three “best” elective papers. For example: if a student has four elective papers with following marks: Physics-85, Chemistry-80, Math-76 & Bio-science 89, then he/she has to put 89, 85 & 80 respectively as “best three” marks in his/her **Elective papers marks** field. Lastly, the candidate has to put the marks of the **honours-seeking paper** again. *Therefore, merit list will be prepared out of a total of 500 marks.*

The candidate, who is enlisted on the merit list and got admitted, is required to produce the following documents (in original) along with the print out of the admission form and the Bank Challan of Admission fees at the time of Verification of Provisional Admission:

- (i) **Proof of Date of Birth**
- (ii) **Class XII mark sheet**
- (iii) **Character Certificate from the school/college last attended (recent).**
- (iv) **SC/ST/PwD/CW/KM Certificate (issued by competent authority of W.B, in the name of the candidate).**
- (v) **OBC (non-creamy layer) Certificate (issued by competent authority of W.B, in the name of the candidate).**

(vi) Transfer Certificate from school as well as Migration Certificate (for students other than W.B. board) from Board.

N.B.

- ❖ Candidate should note that Mobile Number, Alternative Mobile Number and Email Address (personal) put during filling up Admission Form will be used by the College authorities for all future communication with the candidate. Change of Mobile Number, Alternative Mobile Number and Email Address (personal) during the whole academic tenure with the college is not allowed without registering intimation through proper channel'
- ❖ All admissions are provisional, subject to scrutiny and verification of the documents submitted. The provisional admission is liable to be cancelled if candidates fail to submit documents required by the University. If admission of any such student is not approved by the University, she/he will not be entitled to any refund of fees.
Selection will be done strictly on the basis of merit.
The college reserves the right of admission.